

NAFLIC

National Association For Leisure Industry Certification

Standards & Related Documents Subcommittee

TECHNICAL BULLETIN - FEBRUARY 1994

073. Investigation and Reporting of Accidents and Dangerous Occurrences

As a result of several incidents in the last year we have been asked, by Miss Finan of the Health & Safety Executive, to remind our members of the legal position in respect of investigating and reporting accidents and dangerous occurrences. A copy of the letter is attached but we additionally mention a few points which have relevance to NAFLIC members.

We are conscious that it is quite common for Appointed Persons not to become aware of incidents or dangerous occurrences which might affect their approach to a Thorough Examination. Bear in mind also that an incident may have involved an accident or persons at all but could still have serious implications and be a "dangerous occurrence". We are aware of a number of these which have gone unreported. Although the paperwork isn't always properly completed, it is our view that the AP should ask to see the Accident Book, which should contain records of all such happenings. The reports of Daily Inspection and the Log Book should also be looked at before the Examination is begun.

If there has been an incident, even a non-reportable one, it is quite possible that the investigation has resulted in repairs or modifications being carried out. These should have been detailed in the Log Book. We remind members that there is a requirement for a Thorough Examination to be carried out following even the simplest, repair. Likewise even the seemingly most innocent of modifications (e.g. using a different bearing) require a Design Review by an independent consulting engineer as well as a Thorough Examination by an Appointed Person.

The Appointed Person also has duties concerning reporting to HSE as a result of his findings. Paragraph 96 of "Fairgrounds and Amusement Parks - A Code of Safe Practice" describes the minimum requirements. We are of the opinion that if you are in any doubt about whether to report a finding then err on the safe side and do so.

Occasions arise where a delay reporting of an important finding up to the 28 days permitted in paragraph 96 could jeopardise the safety of members of the public using similar devices, and we would obviously recommend early notification.

Committee Members :- Dr Garry Fawcett (Chairman), Mr Richard Barnes, Mr Bob Nicholls, Mr Les Howson,
Mr Malcolm Tennant, Mr Peter Steffens

P.O. BOX NO. 9, BUXTON, DERBYSHIRE. SK17 9XF
TEL: (0298) 77468 FAX: (0298) 70784